A special meeting of the Executive Committee of the Board of Visitors of Virginia Commonwealth University was held on Monday, October 28, 1974, at 3:00 p.m. in the 910 Conference Room.

Present were Drs. Blanton and Gwathmey; Messrs. Dabney, Obenshain, Scott and Shumate. Mr. Sheffield was absent. Also present were Drs. Brooke, Neal and Willett; Mr. Temple and Mrs. Price.

Dr. Blanton called the meeting to order.

Following a discussion and an examination of the Board's by-laws, it was agreed that the committees of the Board would continue to function as cited in the by-laws. Major policy items should be passed through the appropriate committee before coming to the entire Board. However, if in the judgment of the president time is a factor, an item may appear on the Board agenda without having previously gone through the committee process.

There was a discussion on setting up a program of continuing education for Board members. It was decided that a committee of the Board would be set up with Dr. Willett as consultant to present a proposal to the entire Board at its next meeting.

Dr. Willett gave a report on the procedures being used in the presidential search. He informed the Committee that candidates from the outside would be
screened first and then there would be a screening of candidates from within the University. If any members of the Presidential Search Assistance Committee wish to be seriously considered for the presidency, they would have to resign from that committee. There was a discussion on whether or not Board members should nominate people themselves or simply refer people to the appropriate official at the University. It was agreed that it would be best if Board members' names were not directly connected with nominations.

Following a discussion on the Development Committee and the Cancer Center Sub-Committee of the Development Committee, it was agreed that Dr. Blanton would talk to Mr. Walton Turnbull to see if he is still interested in heading the fund raising campaign for the Cancer Center. There was a consensus of the Committee that the person heading this drive, in addition to other qualifications, would have to devote a significant amount of time to the campaign.

There was a consensus of the Committee that the administration should continue to pursue the idea of a "Third Campus" and formally present its recommendation to the Board of Visitors.

A discussion was held on the party for the Brandts on November 20. It was agreed that the administration would handle the planning of the party and that an appropriate gift should be bought and given by the Board of Visitors on behalf of the University family. A committee was authorized to secure a gift in the price range of up to $1,000.00. Mesdames Dabney and Shumate and Dr. Willett were appointed to a committee to select a gift.
Dr. Neal read to the Committee Dr. Richard Lower's letter of resignation.

The meeting adjourned at 5:15 p.m.