A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Thursday, December 19, 1974, in the President's Dining Room.

Present were Drs. Blanton and Gwathmey; Messrs. Dabney, Grey, McGehee, Morgan, Norris, Scott, Seaborn, Shumate and Taylor; Mesdames Stone and Thalhimer. Absent were Mr. Obenshain and Mrs. Satterfield. Also present were Drs. Brooke, Hall, Neal, Willett, Wilson and Woods; Messrs. Holmes, Imirie and Temple; and Mrs. Price.

Dr. Blanton called the meeting to order. Dr. Blanton welcomed Mr. Grey to the Board and announced that Mr. Norris had accepted the Chairmanship of the Student Affairs Committee.

On motion made and seconded, the minutes of a special meeting of the Executive Committee, held October 28, 1974, a special meeting of the Academic Policy Committee, held November 18, 1974, and a special meeting of the Development Committee, held November 29, 1974, were unanimously approved.

Dr. Blanton reported that the Hospital Quality Assurance Committee had met earlier and had agreed to the necessary organizational changes in the hospital as it relates to admissions, stays and discharges.

The Report by the University Interim Administrative Committee followed. During this report, Mr. Holmes reported on the steps taken in response to the Governor's letter on a 5 percent budget reduction. Also, Mr. Holmes passed out the Financial Statements. The Board requested that these statements appear
in the Board agenda even though they would be a month behind. Also during this report, Mr. Imirie was asked to comment on the Virginia Hospital Laundry. A copy of the statement presented by Mr. Imirie is attached to these minutes.

Dr. Walter Lawrence joined the meeting at this time for a presentation of the Cancer Center proposal. Following a discussion, on motion made and seconded, the Cancer Center proposal was approved with Mr. Morgan abstaining.

Dr. Willett reported on the work of the committee which is studying Board orientation and continuing education. He stated that this matter was directly related to the Board's committee structure and that a decision would have to be made on the committee structure before an orientation and continuing education program could be established. Time is a very important factor in this consideration.

Dr. Willett reported on the work of the Presidential Search Assistance Committee. Dr. Willett stated his hope that by February the names would be screened and that the Search Committee (Executive Committee) of the Board could be brought into the process. He continued that the files were now open to any member of the Board who wished to review them.

On motion made and seconded, the following resolution was unanimously approved:

WHEREAS, there have been personnel changes since the RESOLUTION of September 25, 1969, concerning authorized signatures for various bank accounts, was adopted by the Board of Visitors the RESOLUTION is hereby rescinded and;

WHEREAS, it is necessary that certain officials be authorized by the Board of Visitors to sign checks and other documents as may be needful for the proper conduct of the business affairs of the Virginia Commonwealth University;
BE IT RESOLVED: That the incumbents of the offices shown below and their successors be designated and hereby authorized to sign checks and other orders for the payment of money drawn on local agency funds, on special grants and similar instruments:

**Academic Division:**
- Vice President for Finance, Raymond T. Holmes, Jr.
- Controller, Walter P. Lossing
- Assistant Controller, R. B. Bennett
- Chief Accountant, O. A. Davis
- Manager, Student Accounts, James Martin

**MCV-Health Sciences Division:**
- Vice President for Finance, Raymond T. Holmes, Jr.
- Controller, Walter P. Lossing
- Assistant Controller, R. B. Bennett
- Administrative Accountant, L. D. Smith

and for the University Hospital Patients Deposit Fund, the incumbents of the following offices and their successors signatures shall be authorized:

- Assistant to the Vice President, Emmet Reid
- Hospital Administrator, Charles Sweat
- Hospital Fiscal Officer, Arthur J. Jaeger

BE IT FURTHER RESOLVED: All banks that are approved by the Treasury Board of the Commonwealth of Virginia are approved as depositories and accounts may be maintained with such banks; and

BE IT FURTHER RESOLVED: That the officers of the University who are authorized to sign checks and other orders for the payment of money by the foregoing resolution are hereby authorized and directed to execute on behalf of the University and file with such banks the requisite signature cards.

Dr. Neal presented to the Board the Financial Management Systems Study, Work Plan, Phases I, II & III, from Booz, Allen & Hamilton. Dr. Neal indicated that representatives from Booz, Allen & Hamilton wanted to meet with members of the Board in order to discuss this document. A meeting was scheduled
for January 15, 1975, at 6:00 p.m. preceding the January 16 Board meeting.

(Since that time the meeting has been rescheduled for February 19 preceding the February 20 Board meeting.)

Dr. Blanton read to the Board a letter from Dr. Warren W. Brandt thanking the Board for the party and the clock.

Item IX on the agenda, Hospital Financial Management Systems, was postponed until the next meeting of the Board.

On motion made and seconded, the Faculty Appointments and Changes in Status were unanimously approved.

The meeting adjourned at 12:45 p.m.

Secretary

Approved:

Chairman
Mr. Temple's Remarks

Mr. Temple asked Mr. Holmes to report on the various memoranda received from the Governor's Office on a 5 percent budget reduction. Mr. Holmes explained to the Board the various measures being taken by VCU to comply with this request.

Mr. Temple reported to the Board that plans were underway to set up meetings with various city officials. These meetings will be designed to increase the city's understanding of VCU and its mission and to establish a better relationship between the city and VCU.

Mr. Temple stated that we were in the process of putting together a new public relations piece entitled, "Response." Mr. Temple continued that this booklet was not like "Impact" in that it did not cover a five-year period. This publication will be used in our fund raising program and with the General Assembly.

Dr. Brooke's Remarks

Dr. Wilson, upon request of Dr. Brooke, reported to the Board that some students were interested in the issue concerning the Gay Alliance of Students and that the nature of the students was very calm and reasoned, yet determined. There is reason to expect that the Gay Alliance of Students continues to consider legal action.

Dr. Brooke noted that the University Assembly, at its December 5 meeting, had acted favorably upon a Letter of Intent for a new M.S. Degree in Gerontology and upon the final Program Proposal for the Doctorate in Pharmacy. Both of these degrees will be submitted to the Committee on Academic Policy in January. He further indicated that Degree Proposals for a Masters in Public Administration and for a B.S. in Information Systems were under consideration by university review committees and would presumably be submitted to the Committee on Academic Policy in January or early February. Letters of Intent for these two degrees, as well as for the Pharm.D. had been approved by the Board in 1973 and by the State Council in the Spring of 1974.

Dr. Brooke reported on the apparent disappearance of legal obstacles to the construction, by the University, of a parking deck on the site of the Mosque East parking lot. Considerable study remains to be done, with respect to more specific negotiations with the city as well as financial feasibility studies within the University, before any specific recommendation to the Board could be forthcoming.
Dr. Neal's Remarks

Dr. Neal reported on the dedication of the new parking deck on the MCV Campus which took place on the afternoon of the December 19th Board meeting. This new facility allows faculty and staff to park closer to the hospital and academic buildings. It is a well-lighted, patrolled facility. The ceremonies were conducted in conjunction with the Central Richmond Association. There were antique cars, dancing girls, and refreshments.

Dr. Neal reported to the Board that the Hospital project is continuing satisfactorily. The friendly suit or the writ of mandamus was heard in the Supreme Court on December 3. It appears that the decision might be favorable to the University. As soon as this issue is rectified in the courts, we can move rapidly with contracts for the working drawings on the Supply and Distribution Building. Randolph–Minor Hall is being readied for occupancy around March 1. This will house the Pediatric Speciality Clinic, the Psychiatry Out-Patient Clinic, the Adolescent Clinic and on-call quarters for the Housestaff. City Council approved the displacement of our steam tunnels to allow for the excavation and foundation for the new hospital building.

Dr. Neal reported on the resignation of Dr. Warren Pearse, Dean of the School of Medicine. Dr. Pearse will assume the Executive Directorship of the National Association of Obstetricians and Gynecologists. In submitting his resignation, Dr. Pearse indicated that this was a once in a lifetime opportunity that he felt he had to give strong consideration.

Dr. Richard Lower who had submitted his resignation as Professor and Chairman of the Division of Thoracic and Cardiovascular Surgery has withdrawn his resignation.

Dr. Neal stated that pursuant to the direction of the Board, the principles involved in a planning grant for the HMO have begun initial contacts with the President and Chairman of the Board of Trustees of the Richmond Academy of Medicine. In addition, the principles involved are working with the University Relations staff in order to develop appropriate ways to inform the various publics regarding this planning grant and how it fits in with University activities.

The Allied Health Building is in the early working drawing stage. At this point, the University is working with the Division of Engineering and Buildings to get a clarification for the architects as to the requirements of the University to abide by both and/or the State Building Code and BOCA Code.

Dr. Neal reported that several meetings had been held with persons representing the Richmond Eye and Ear Hospital, Carter Lowance and representatives from VCU on the possibility of VCU purchasing the Richmond Eye and Ear...
Hospital. Several methods of obtaining this property were discussed. Mr. Lowance indicated to the group that there were not any special funds available for VCU to use in purchasing this property. The agreement was that contact would be maintained to assist in the orderly acquisition of this property by the University in any manner feasible and beneficial to both parties.

At this time, Dr. Neal called on Mr. Imirie to bring the Board up to date on the Virginia Hospital Laundry situation.