A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Thursday, August 10, 1978, at 9:00 a.m. in the Conference Room at 910 West Franklin Street.

Present were Drs. Blanton, Gayle, Johnson and Nemuth; Messrs. Bliley, Dabney, Grey, Norris, Seaborn and Shumate; and Mesdames Fewell, Satterfield and Stone. Absent were Mr. Scott and Mrs. Thalhimer. Also present were Drs. Ackell, Beller, Brooke, Fleshood and Woods; Messrs. Guerdon and Ross; Miss Cosby and Mrs. Price.

Dr. Blanton called the meeting to order and welcomed Mrs. Rebecca Fewell and Drs. Charles Johnson and Harold Nemuth, the new members of the Board of Visitors. Dr. Blanton also recognized Mr. Donald Bruegman, newly appointed Vice President for Planning and Budgeting.

On motion made and seconded, the minutes of a Special Meeting of the Property Committee, held May 17, 1978; a Special Meeting of the Board of Visitors, held May 17, 1978; and a Regular Meeting of the Board of Visitors, held May 18, 1978, were unanimously approved.

During the Report of the President, Dr. Ackell raised the possibility of VCU joining the Sun Belt Conference and it was discussed. On motion made and seconded, approval was granted to the President to proceed on the matter of the Sun Belt Conference.

Dr. Blanton stated that we were all saddened by the tragic death of a former Board member, Mr. Richard D. Obenshain. Our thoughts and prayers are with his family. Dr. Blanton stated that the Board was well represented at the funeral services.
Dr. Blanton reminded the Board of the confidentiality of executive sessions and that the Rector serves as the official spokesman of the Board, as previously decided by the Board itself.

The Nominating Committee (Mr. Shumate, Mr. Grey and Mr. Dabney) submitted the following nominations for officers of the Board of Visitors for 1978-79: Rector - Dr. Wyndham B. Blanton, Jr.; Vice Rector - Mr. S. Buford Scott; Secretary - Mrs. Anne P. Satterfield. On motion made and seconded, the officers so nominated were elected unanimously. The Nominating Committee then nominated the following members to serve on the Executive Committee: Dr. Blanton, Mr. Scott, Mrs. Satterfield, Mr. Thomas J. Bliley, Mr. Virginius Dabney, Mr. Robert J. Grey, and Mr. Stuart Shumate. On motion made and seconded, the nominated members of the Executive Committee were elected unanimously.

During the Report of the Legal Advisor Mr. Ross reported that the Myers vs. Polumbo case had been settled out of court. This case alleged false arrest and asked for considerable damages. The settlement was minimal and most of the money will be covered by our insurance. Mr. Ross reported that the only new case filed since the last Board meeting alleges racial discrimination in the admissions process of the School of Medicine. Responsive pleadings are due on August 14, 1978. Mr. Ross reported that he had checked on the insurance coverage for members of the Board and the University since we have had some problems. In his opinion, the Board members are adequately covered. The administration does plan to revamp its insurance package to make it more efficient. At the request of the Rector, Mr. Ross pointed out two items of major interest to the Board in the "General Provisions, Chapter 850, Acts of
Assembly, 1978, 1978 General Appropriations Act" which were mailed to each member of the Board. The two major items relate to deficit spending and capital outlay projects.

Mr. Ross presented a resolution regarding the transfer of certain securities to Hamac & Company. Following a discussion, on motion made and seconded, the following resolution was unanimously approved:

RESOLUTION

Whereas, Capitoline Investments, Incorporated, investment manager of certain securities owned by Virginia Commonwealth University, has requested the Board of Visitors of Virginia Commonwealth University to authorize the transfer of certain securities to Hamac & Company for safekeeping and other appropriate purposes; and

Whereas, is the judgement of the Board of Visitors of Virginia Commonwealth University that this request is appropriate and should be honored;

Now Therefore, Be it RESOLVED by the Board of Visitors of Virginia Commonwealth University, that the President and/or the Vice-President for Finance are hereby authorized, for and on behalf of the University, to assign, transfer, send over and deliver unto Hamac & Company, for safekeeping and other appropriate purposes, any and all shares of stock or other securities now or hereafter standing in the name of the University; and

Be it FURTHER RESOLVED that the corporations and/or other entities whose shares of stock and/or other securities, and their respective transfer agents, registrars, successors and assigned, whose shares of stock or other securities are, pursuant to this authorization, assigned, transferred, sent over and delivered to Hamac & Company, are hereby authorized to treat Hamac & Company as the holder and owner of such shares of stock and other securities for any and all legitimate purposes, including, but not limited to, the payment or issuance of dividends in money or stock; and
Be it FINALLY RESOLVED, that the aforementioned corporations and/or other entities, and their respective transfer agents, registrars, successors, and assigns, be, and are hereby absolved, from any and all responsibility in regarding Hamac & Company as being the holder and owner of such shares of stock and/or securities.

The "Survey of Staff Support of Board of Visitors at other State Colleges and Universities" was reviewed by the Board. It was submitted for informational purposes only. Mr. Bliley suggested that, if in the future the Board decided it needed additional support, other colleges and universities should be contacted to try as a group to get additional positions.

On motion made and seconded, the following resolution in memory of Lloyd C. Bird was unanimously approved:

Lloyd Campbell Bird
1895-1978

WHEREAS, Lloyd Campbell Bird, an alumnus of the School of Pharmacy, class of 1917, served as a leader in numerous capacities throughout his illustrious career; and

WHEREAS, he will be remembered by the people of Virginia and recorded in the history of the Commonwealth as the State Senator from Chesterfield County who labored in the Senate for twenty-eight years to improve the quality of education both public and private; and

WHEREAS, as chairman of a higher education legislative commission he provided the leadership that eventually resulted in the establishment of Virginia Commonwealth University; and

WHEREAS, his involvement in business, civic, educational, scientific, political and cultural life of his state brought him much deserved recognition, causing his alma mater, the Medical College of Virginia, to award him an honorary doctor of laws degree in 1951;

THEREFORE, BE IT RESOLVED that the Board of Visitors of Virginia Commonwealth University record its high esteem and deep appreciation for the many contributions of Lloyd Campbell Bird, a distinguished alumnus, a devoted public servant, a courageous leader, a gentleman at all times, and a valued friend; and the Board further extends to his family its deepest
sympathy; and

BE IT FURTHER RESOLVED, that a copy of this resolution be suitably inscribed and presented to his family.

On motion made and seconded, the Continuing Faculty on the Academic Campus were unanimously approved.

The annual adjunct and clinical faculty reappointments and renewal of hospital privileges, on motion made and seconded, were unanimously approved. Mr. Grey asked if hospital privileges were reviewed before being submitted to the Board. Dr. Woods responded that they are reviewed annually at the departmental level and recommendations are made to the Privileges Committee and the Dean. These are then submitted to the Hospital Executive Committee.

Dr. Beller presented the University's Operating Budget for 1978-79. Dr. Beller reported that the State's administration of the budget will change dramatically and policies dealing with personnel appropriations and fringe benefits are still being developed. In addition, our appropriation includes $1.5 million in contingency funds related to indirect costs associated with health sciences programs. Full budgeting of total appropriations would not seem to be in order until the final disposition of the contingency appropriation is realized. Dr. Beller also reported that we cannot establish a firm revenue budget until fall enrollment data is available. He continued that we do not know how much support we will receive for the classified regrade from central appropriations. Dr. Beller requested the Board to approve this preliminary University Operating Budget until we are able to resolve some of these matters. Following a discussion, on motion made and seconded, the Preliminary University Operating Budget for 1978-79 was unanimously approved.

The School of Medicine Faculty Salary Scales were presented to the Board for information.
On motion made and seconded, the Report of Gifts, Grants and Contracts was unanimously approved. Mr. Guerdon reported that he hoped to have a new format for presenting this report at the next meeting of the Board.

On motion made and seconded, the contracts signed since the last Board meeting were affirmed.

The Rules and Procedures document was presented by Dr. Ackell. Following a discussion, on motion made and seconded, the Rules and Procedures document was unanimously approved.

Dr. Woods presented a report dealing with new regulations on reporting of non-compliance or defects by an organization licensed by the Nuclear Regulatory Commission (NRC) to use radioactive materials. Dr. Woods stated that federal regulations now require that an organization licensed by the NRC must adopt internal procedures to assure that safety-related defects and/or non-compliances are brought to the attention of responsible officers and directors. Dr. Woods reported that the appropriate in-house mechanisms had been operational for some time. On motion made and seconded, the report on the use of radioactive materials and the new federal regulations was approved by the Board.

Dr. Brooke presented a report on the admissions procedures for the Academic Campus. Five of the six schools on the Academic Campus have standard admissions procedures. The School of the Arts has its own admissions procedures including portfolios for art students and auditions for music and theatre majors. Dr. Brooke presented statistical data on how VCU students fared on the College Board tests. Regarding the Special Services Program, 1,234 students have entered this program and 102 have graduated. These are currently 574 students in this program attending VCU and they are expected
Dr. Woods reported on the admissions procedures for the schools on the MCV Campus dealing primarily with the School of Medicine. Dr. Woods reported that preference is given to residents of the State of Virginia. Applicants are reviewed by a committee. Those with GPA scores of 3.2 or better are continued and those with 3.2 or less are not considered. On the MCAT scores, applicants must perform at a level of eight in six categories on a scale of one to fifteen. Candidates are also interviewed by the committee. Students are accepted on November 15 and December 15. There is also an early admissions program. Once accepted, a student is allowed two weeks to respond. These procedures are very similar to the other two medical schools in Virginia.

Dr. Woods reported that 30 percent of the nursing staff in the hospital are MCV/VCU graduates. The number of MCV/VCU graduates in Nursing hired during the past four years is as follows: 1975 - 37; 1976 - 36; 1977 - 34; and 1978 - 33.

Mrs. Satterfield reported on behalf of the Academic Policy Committee. She indicated that her committee had not met since the last Board meeting. However, she stated that once her committee was organized for the coming year she would like to establish monthly meeting dates.

Dr. Blanton asked each member of the Board to be thinking about what committees they would like to serve on and to let him know as soon as possible their feelings on which committee assignments they would prefer.

Mr. Seaborn reported that the Audit Committee had not met since the last Board meeting. Dr. Beller reported that they are continuing to
search for an audit manager and to have the position regraded by the State.

Dr. Blanton reported on behalf of the Executive Committee. This committee met on June 20 and discussed the possibility of VCU joining the Sun Belt Conference and the Hospital Operating Budget for 1978-79. In addition, the Executive Committee approved a rate increase for the hospital. The Executive Committee also approved an agreement between the City and the University concerning the city-owned Mosque Parking Lots.

Mr. Grey reported on behalf of the Hospital Committee. He reported that there have been several personnel changes on the MCV Campus. With regard to the hospital budget, the fiscal year-end was reported and the budget is in the black. The hospital census is below the level we would like for it to be and this is due to (1) general drop by all hospitals in the area; (2) nursing shortage and, (3) two financial situations in the hospital -- the state-owned substance abuse facility not being used by the state agency and decrease in activity in the Nelson Clinic. The hospital audits on medical care have been reviewed and have not had any major deficiencies. The Committee has reviewed the $81 million budget for the hospital. Mr. Grey recognized the hard and diligent work of his committee over the past several months. It was noted that Mr. Grey is also to be recognized for the tremendous job he has done as chairman.

The Property Committee had no report to make at this time.

Mr. Norris reported that the Student Affairs Committee had met with the President regarding student governance and the lack of student elections on the Academic Campus. The committee is continuing to
pursue this matter. In addition, this Committee is looking at its bylaws and hopes to have some recommendations for the Board during the next several months.

The meeting adjourned at 12:30 for lunch. Following lunch, on majority vote of the Board, an executive session was held.

Anne P. Satterfield, Secretary

Approved:

Wyndham B. Blanton, Jr., M.B., Rector
1. **Parking** - Dr. Ackell announced that at the last meeting of the Executive Committee, the administration presented the University's proposal to acquire the two Mosque parking lots from the City. The two lots to be deeded to VCU by the City include the "Eastern" lot (bounded by Laurel, Main, Cherry and the alley) and the "Western" lot (bounded by Cherry, Main, Linden and the alley). The University will be constructing a parking deck on the "Eastern" lot as soon as possible after the lots are deeded to us. The "Western" lot, however, is subject to reversion to the City if construction of a second parking structure has not begun by July 1, 1981, on that lot or at some other mutually acceptable location. This date may be extended by the City if the City feels that VCU will begin construction by another acceptable date. In addition, the University must make available 330 parking spaces to the City for Mosque events for which the patrons will pay a reasonable rate.

2. **Executive Director of MCVH** - Dr. Ackell reported that he had formed an advisory committee to help review nominations and applications for qualified candidates for the position of Executive Director of the Hospitals. Ads have been placed in the Chronicle and in Hospitals. A number of nominations have been received and we seem to have some top-notch people in the group.

3. **Health Sciences Building** - Dr. Ackell stated that it does not seem likely that the Governor will remove the old First Baptist Church from the Historic Landmarks Commission register. Dr. Ackell reported that he has met with Dr. Woods and the MCV Campus Deans to discuss alternatives such as using some of the space in the old hospitals to house these functions after the new hospital is finished. Dr. Ackell anticipates having some recommendations in the near future.

4. **Sun Belt Conference** - Dr. Ackell reported that we have been invited to join the Sun Belt Conference. There are seven other universities involved including the University of South Florida, the University of South Alabama, the University of North Carolina - Charlotte, the University of Jacksonville, The University of New Orleans, Georgia State University and the University of Alabama - Birmingham. Each participating institution must have six major sports including basketball. VCU's would be baseball, golf, wrestling, swimming and soccer. Dues of $10,000 are payable each year, and we do not see any problem with the funding of dues. However, there is a $40,000 initiation fee. Initially, we may use income realized from our invested funds and replenish this account as funds are raised from the private sector. We are working with a private campaign and hope to have it well underway in the near future.

5. **Grants** - Dr. Ackell distributed a report on grant activity this past year at VCU. We were awarded over $19 million this year for a total increase of 19.5%. One significant increase is in the
School of the Arts where a gentleman was hired to assist faculty in the research and development areas.

6. **Affirmative Action Plan** - The Governor has forwarded all of the affirmative action plans of the State institutions to HEW. The State Equal Employment Opportunity Office called to say VCU's employment plan was acceptable. We assume the student plan is satisfactory but have not received official word.

With regard to the article that recently appeared in the evening paper on minority faculty, VCU's figures were incorrect. The paper said VCU has 533 faculty of whom 19 are black and 7 are other minorities for a 4.9% minority figure. We have approximately 1500 full-time faculty on both campuses, but our personnel data module is not yet complete so we are not sure of our minority figures.

7. **Directives from the State** - During the past couple of months, the authority of the institutions of higher education has been eroded by a number of directives which have emanated from State offices. For example, all requests for travel out of country must be submitted to the Secretary of Education for approval by the Governor. Another directive on travel regulations involves having no more than five employees representing an institution at conferences more than 300 miles (one way) outside of State borders unless approved by the Secretary of Education. This would seem appropriate until one thinks of such things as a national health sciences conference where many disciplines are represented. A State-wide Manpower Utilization Plan has been instituted which abolishes all positions that have been vacant for six months or more. None of these positions can then, of course, be filled without rejustifying them to the Secretary of Education. The regulations regarding budget allocation and personnel arrived after most universities had completed their own budget meetings and budget decisions. Educational institutions frequently require more than six months to fill vacant faculty and administrative positions. On the first list we received, two deanships were abolished -- the deans of the Schools of the Arts and Education. These are obviously mistakes since they have both been filled for many months.

The Attorney General's Office is undertaking a study to present to the General Assembly in the mini-session. The study will concern whether or not to transfer from State agencies to the Office of the Attorney General the staff, supporting costs and funding for legal services. The Attorney General is also requiring David Ross and other attorneys at other institutions to submit time reports to the Attorney General's Office.

Another policy directive involves the responsibilities of the Secretary of Education. In essence, it places policy plus planning and budgets in the Office of the Secretary. A careful reading of
the directive would show that the role of the State Council of Higher Education and the role of the Board of Visitors are being placed in a non-leadership position.

A tremendous amount of time and effort will be required on our part to keep up with these orders.